



Summary of key changes – FIAS Standard Review 2021

This document provides a summary overview of the key changes made to the FIAS standard 2016 for the next issue in place from February 2021. It should be read in conjunction with the relevant section of the revised standard; for convenience original clause numbers are also provided on the working document.

General changes.

It is proposed that the existing standard section will be combined into one document containing the sections

- Scheme rules
- General requirements for all participants (G)
- Fertiliser Manufacturing and Packing (MP)
- Storage (S)
- Product sales /Merchanting (M)
- Transport (T)
- Appendices

The final document will be colour coded for each section.

Within each section the clauses have been renumbered to include the section letter e.g. G, T etc. The layout with columns for requirement and guidance remains the same.

The abbreviation R where a Record is required remains the same. An abbreviation T has been added where template documents will be provided on the AIC website.

The standard will be presented as an on-line pdf document on the AIC website with active links to definitions, appendices and relevant external information websites. A limited quantity will be available printed with participants encouraged to use on screen or print as required.

Key changes to sections: (note – current version clause number given in brackets for reference)

1. Scheme rules – rewording with minimal changes to content to match certification body kpis and other schemes.

2. General requirements

- G2 – G6 (*clause 2.1*) Management commitment: requirements summarised, reordered and management review clarified. Title of “designated person” given to member of staff responsible for FIAS.
- G6 (*clause 2.5*) Guidance on content of training records added; requirement for minimum of designated person to complete AIC i-learning or equivalent training. Moved to join with Personnel section to improve flow.
- G7 (*New*) Emphasis of requirement in scheme rules (current point 4.6 & 4.7)
- G9 – G10 (*clause 2.3*) Risk assessment name changed to “business process assessment” to distinguish from Health and Safety Risk assessment. Section detail reduced; supporting information and templates moved to appendices and FIAS website
- G11 – G18 (*clause 2.4*) Split into different sections to improve flow.
- G16 (*clause 2.4.2.3.1*) Derogation procedure for non-FIAS contractors combined with non-FIAS merchants and updated. 16% N and above limit removed – derogation applies to all non-FIAS. Maintenance of approved status requires an annual audit including, for stores, an inspection; list of approved contractors/merchants to be held by CB.
- G18 (*clause 2.6*) Guidance updated re internal auditors and template audit sheets referenced.

- G19 (*clause 2.7*) Documentation requirements listed; retention time of minimum two years specified
- G20 (*clause 2.8*) Removed reference to EU legislation for reporting of suspicious activities and added reference to Explosive precursors legislation
- G21 (*clause 9*) Section moved to a general requirement; responsibility for product recall activities through supply chain specified.
- G23 (*clause 2.11*) Reworded and guidance updated.
- G24 (*clauses 3, 2.4.3*) Combined clauses to cover importing.
- G25 (*New*) Section added on DRT certificate requirement.

3. Fertiliser Manufacture and Packing

- MP1 (*clause 4.1*) Guidance updated; name of process flow chart changed (appdx 6) and compatibility reference added
- MP4 (*clause 4.4*) Guidance legal reference updated
- MP6 (*clause 4.5*) Requirement for contingency plan for DRT failed AN material specified
- MP7 (*clause 4.7*) Reference added in guidance to enforcing authority
- MP8 (*clause 4.8*) Traceability guidance moved to requirement; guidance documents updated

4. Storage

- This section combines clauses 5 and 6 under “Storage”.
- S2 & S4 (*clauses 5 and 6*) references updated to describe raw materials and finished products
- S4 (*clause 6.1*) “Outside storage yards” specified in requirement
- S4.2 Approval derogation for contractors specified and related to G16
- S4.3 (*clause 6.2.1*) Guidance combined with requirement
- S4.4 (*clause 6.2.2*) Guidance combined with requirement
- S5 (*New*) Operation of bulk storage bays – requirement specified for identification and product change cleaning
- S6 (*clause 6.3*) Guidance removed
- S7 (*clause 6.4*) Checks on collection clarified

5. Product sales and delivery/merchandising

- M1.1 (*clause 7.1.1*) Explosive precursors added to requirement
- M1.3 (*clause 7.1.3*) Approval derogation for merchant customers specified and related to G16
- M1.6 (*clause 7.1.7*) Explosive precursors added in requirement and suspicious activity reporting routes added
- M1.9 (*New*) Reference added regarding on-line sales of fertilisers
- M3(*clause 7.3*) FACTS information updated in requirement and guidance given on confirming current status
- M4.1 (*clause 7.4.1*) Approval derogation for delivery contractors specified and related to G16
- M4.2 (*clause 7.4.1*) Contact details specified as requirement for information provided to hauliers

6. Transport

- T1.1 (*clause 8.1.1*) Guidance added that use of Trade Assurance checker is acceptable

- T3.1 (*clause 8.1.3*) Instructions to Driver updated with “Dangerous Goods information” to replace “Emergency instructions in writing”
- T4 (*new*) Separate clause added to cover driver ppe and communication requirements
- T6 (*clause 8.3.1*) Requirement for copy of operators licence removed – basic check still required and guidance given where to find on -line.
- T7.1 (*clause 8.3.2*) Guidance reworded
- T7.3 (*clause 8.3.3*) Requirement and guidance reworded to relate to ADR
- T8.1 (*clause 8.3.5*) Guidance added re delays to be considered in business process assessment.
- T9 (*clause 8.4*) Requirements clarified for change of address by customer, recording of quantity discrepancy and responsibility of the receiver to provide a signature, solid or liquid deliveries to farm.

7. Appendices:

- Appendix 1 Legislation: References checked and updated.
- Appendix 2 Codes of practice and guidance documents: References checked and updated.
- Appendix 3 Definitions: Additions for business process risk assessment, company, product recall and traceability.
- Appendix 4 Records : Updated to reflect numbering and changes in Standard.
- Appendix 5 Contact details : Checked and updated.
- Appendix 6 Product Development Process Flow – name change.
- Appendix 7 Guidance for compliance with the Dangerous Substances (Notification And Marking Of Sites) (NAMOS) Regulations – no change.