



## **FEMAS Intermediate Supplier Application Process**

All FEMAS IS applications (and scope extensions) are considered by an email sub group prior to the certification process being allowed to proceed.

### **Constitution of Group**

FEMAS Working Group Chair  
UFAS Working Group Chair  
FEMAS Standards Drafting Group Chair  
AIC Technical Manager  
Certification Body Scheme Manager

### **Process**

When an application is received by Kiwa PAI, the details and all supporting documents will be forwarded to the above group, who will aim to respond within 1 week.

### **Criteria for decision**

1. Is FEMAS IS necessary?  
As a principle, source assurance is preferable to a “gatekeeper” certification. The group must consider whether it is feasible to source assurance to be achieved. Situations where source assurance is not feasible would include additives produced principally for the food industry and other micro ingredients for which feed is a minor use. It may also be considered where no suitable source assurance scheme can be found in country of origin.
2. Can FEMAS IS deliver safe feed?  
The group will need to consider the level of information obtained by the applicant from the supplier and whether the applicant will be able to exercise the necessary controls to ensure feed safety. It will also consider what steps need to be taken by the certification body to verify that these controls are being implemented and are effective.

### **The Decision**

All group members will respond, giving their views on the merits of the application. The application will only be approved if all members of the group agree. The decision of the group may be:

- Unconditional approval
- Conditional approval (with additional criteria to be considered as part of audit/ controls)
- Request for more information
- Refusal

Where an application is refused, the decision will be communicated in writing to the applicant including the reasoning of the group. An applicant is free to submit an updated application with additional supporting documentation answering the points made.